



## **Guidelines for Public Participation at Meetings of the Chicago Board of Education**

The following Guidelines for Public Participation are issued by the President of the Board of Education of the City of Chicago ("Board President" and "Board") in accordance with Board Rule 2-4.1. These Guidelines replace the Guidelines that were in effect August 2023.

### **Speaker Sign Up and Equity of Voice**

Members of the public, employees of the District, Local School Council members and members of other groups wishing to speak must register in advance of the day of the meeting or by such other time noted in the meeting agenda published by the Board.

Unless otherwise noted in the notice for the Agenda Review Committee "ARC" meeting, Advance Speaker Registration will open the Monday preceding the ARC meeting at 10:30 a.m. and close Tuesday at 5:00 p.m., or until all slots are filled. Advance registration during this period is available by the following methods:

Online: [www.cpsboe.org](http://www.cpsboe.org) (recommended)  
Phone: (773) 553-1600

Unless otherwise noted in the notice for the Board meeting, Advance Speaker Registration will open the Tuesday preceding the Board meeting at 10:30 a.m. and close Wednesday at 5:00 p.m., or until all slots are filled. Advance registration during this period is available by the following methods:

Online: [www.cpsboe.org](http://www.cpsboe.org) (recommended)  
Phone: (773) 553-1600

To ensure equity of access to address the Board, an individual may not speak at two (2) consecutive Board meetings. In the event an individual registers to speak at a consecutive Board meeting, the individual will



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### **Public Officials**

City, State and Federal public officials may request speaker time by contacting the Department of Intergovernmental Affairs at IGA@cps.edu. The Board Secretary at the discretion of the President may call City, State and Federal officials to speak at any time as appropriate.

### **Interpreters**

An interpreter will be provided for those speakers who wish to make their remarks in Spanish. Speakers who wish to make their remarks in a language other than English or Spanish must notify the Board Office at least two (2) business days prior to the Board meeting to request an interpreter.

### **Accommodations**

Individuals with a physical impairment that substantially limits one or more major life activity who require an accommodation, auxiliary aid and/or other services to participate in a Board meeting must notify the Board Office at (773) 553-1600 at least two (2) business days prior to the meeting to request the accommodation, [REDACTED]st without prior notice.

