

AUTHORIZE A NEW AGREEMENT WITH THORSEN CONSULTING, INC. FOR DEVELOPMENT AND HOSTING OF GOCPS WAITLIST/OFFER MODULE SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Thorsen Consulting, Inc. to provide Development and Hosting of GoCPS Waitlist/Offer Module services to Office of Access and Enrollment (OAE) at an estimated annual cost of \$782,500 for the one (1) year term. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on October 21, 2021 and approved by the Chief Procurement Officer. Prior to approval as a Single Source, the item was published on the Procurement website on October 21, 2021 found here: cps.edu/procurement. The item will Charter." A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

PM Contact:

12120 - Office Of Portfolio Management

42 West Madison Street

Chicago, IL 60602

Shah, Ushma

TERM:

The term of this agreement shall commence on January 1, 2022 and shall end December 31, 2022. This agreement shall have two (2) option to renew for periods of twelve (12) months each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

We are requesting services from Thorsen Consulting to interface with all necessary CPS systems (e.g. application and student information systems), to run the Selections process for the Office of Access and Enrollment and the Office of Early Childhood Education (and on behalf of our sister agency, Department of Family Support Services) application needs, and to develop any necessary related or adjacent tools to support users with these systems, including waitlist functionality.

DELIVERABLES:

The deliverables for this project include:
Support for the Chicago Early Learning (CEL) application.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), this contract is in full compliance with the Business Diversity goals of 30% MBE and 7% WBE as the Prime vendor is 100% WBE.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 115

Office of Access and Enrollment

Unit 11201

\$391,250 FY22

\$391,250 FY23