

**AUTHORIZE THE FIRST AND SECOND RENEWAL AGREEMENTS WITH KERRY'S AUTOBODY, INC. FOR VEHICLE MAINTENANCE SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorizing the first and second renewal agreements with Kerry's Autobody, Inc. to provide vehicle

maintenance services at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising these options is currently being negotiated. No payment shall be made to Kerry's Autobody, Inc. during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below:

**OPTION PERIODS REMAINING:**

There is one (1) option period for one (1) year remaining.

**SCOPE OF SERVICES**

Vendor will continue to provide maintenance services for 25 vehicles owned by the Board. Services will include standard preventative maintenance inspections, follow up repairs as needed, replacement of each

vehicle's oil, oil filters, and lubrication of each chassis. Vendor will also be required to coordinate and maintain records for all preventative maintenance inspections. Vendor will also provide access to emergency road service and over-the-road repairs.

**DELIVERABLES:**

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

~~Ethics - The Board's Ethics Code adopted May 25, 2014 (14-0505-PO3), as amended from time to time~~

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