

July 22, 2015

**RATIFY AND AMEND BOARD REPORT 15-0325-PR5
AUTHORIZE THE FIRST AND SECOND RENEWAL AGREEMENT WITH STAPLES FOR SCHOOL**

THE CHIEF ADMINISTRATIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first and second renewal agreement with Staples to provide school facilities furniture, delivery and installation services to Chicago Public Schools at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Staples during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

This July 2015 amendment is to ratify adding the category of early childhood furniture to the Staples contract and increase the not-to-exceed amount to include this category of furniture. A written amendment

OPTION PERIOD:

The term of this agreement is being renewed for two (2) years commencing June 4, 2015 and ending June 3, 2017.

OPTION PERIODS REMAINING:

There are no more option periods remaining.

SCOPE OF SERVICES:

Vendor will continue to provide school facilities furniture, delivery and installation services to Chicago Public Schools. Vendor shall also provide repair and maintenance services.

DELIVERABLES:

Vendor will continue to provide school facilities furniture and delivery and installation services as set forth in the agreement.

OUTCOMES:

Vendor's services will result in furniture delivery and installation services to all Chicago Public Schools.

COMPENSATION:

Vendor shall be paid during this option period in accordance with the unit pricing contained in the agreement (which pricing includes delivery and installation); total not to exceed ~~\$2,000,000.00~~ \$5,000,000.00 for the two (2) year term.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document and amendment. Authorize the President and Secretary to execute the option document and amendment. Authorize the Chief Facilities Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Pursuant to Board Rule 7-2.7, the Board is authorized to purchase these biddable items through the Illinois School Purchasing network or a governmental purchasing cooperative contract. This agreement shall be

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 II CS 5/24 21 2 which restricts the employment of or the letting of contracts to farmer

Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time

shall be incorporated into and made a part of the agreement.

Contractual liability - The purpose of this section is to ensure that the Board is not bound by any contract entered into by any individual who is not a member of the Board.