

May 27, 2015

AUTHORIZE A NEW AGREEMENT WITH RICOH USA, INC. TO PURCHASE OR LEASE OUTPUT DEVICES AND PROVIDE MANAGED PRINT SERVICES

THE CHIEF ADMINISTRATIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Ricoh USA, Inc for the purchase or lease of output devices and to provide

Managed Print Services (MPS) in schools and JTC Office at an estimated annual cost of \$400,000.

SCOPE OF SERVICES:

This agreement authorizes the purchase or lease of content devices and Managed Print Service (MPS) for schools and ITS office.

(MPS) in schools and ITS office. Specifically, the vendor will provide a purchase or lease option with maintenance or a Managed Print Service (MPS) that includes printing hardware, software, preventative maintenance, break/fix support, print consumables (except paper), as well as consultative services to provide a single, per page price for all of a school's needs.

OUTCOMES:

Vendor's services will result in improving user satisfaction at schools through proactive maintenance and

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund: Various Funds, Various Units

of \$50,000.00 - FY 18

\$5,000,000.00, FY 18

Not to exceed \$15,000,000.00 for the three (3) year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 II C.S.