

**APPROVE ENTERING INTO AN AGREEMENT WITH ZIPCAR INC. FOR CAR SHARING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

~~to approve entering into an agreement with Zipcar, Inc. to provide Car Sharing services to all schools and~~

Departments at a total cost not to exceed \$250,000.00. Vendor was selected on a competitive basis

and (7) a fuel card for each vehicle that can be used by enrolled employees to purchase fuel at

participating stations. Parking, including arrangements and cost for each vehicle at its designated parking location when not in use, is the responsibility of the vendor.

**DELIVERABLES:**

Vendor will provide: (1) a web-based and phone-based reservation system that allows Board authorized

employees to book vehicles up to one minute before a car is needed; (2) a toll-free customer service telephone number for twenty-four (24) hours a day seven (7) days per week; (3) eco-friendly vehicles; (4) vehicle pick-up locations acceptable to the Board; (5) a supply of shared vehicles as well parking, insurance, fuel, washing, interior cleaning, repair and maintenance for the shared vehicles, as well as educational seminars; (6) an employee key card and Personal Identification Number (PIN) for each

Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year.

budget(s).

Approved for Consideration:



SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



JEAN-CLAUDE BRIZARD  
Chief Executive Officer

Within Appropriation:

Approved as to Legal Form: 