

May 25, 2011

**APPROVE ENTERING INTO AN AGREEMENT WITH THE INTERNATIONAL EXCHANGE DIVISION
EAST CHINA NORMAL UNIVERSITY FOR CONSULTING SERVICES FOR THE 2011 CHINESE
SUMMER LANGUAGE INSTITUTE PROGRAM**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the International Exchange Division East China Normal University to provide consulting services to the Office of Language and Cultural Education for the 2011 Chinese Summer Language Institute Program at a cost not to exceed \$145,000.00. Vendors were selected as per contract #11-0525-PR28.

REIMBURSABLE EXPENSES: Consultant shall be reimbursed for the following expenses: none.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Diane H. Zendejas, Chief Officer, Office of Language and Cultural Education, to execute all ancillary documents