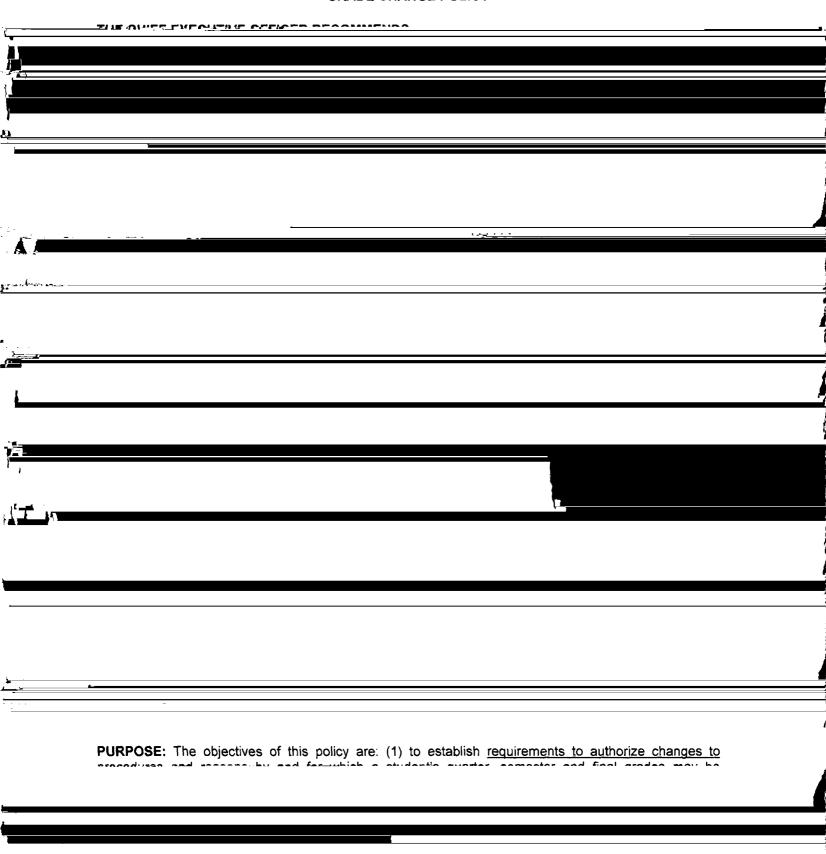
10-0324-P01

March 24, 2010

AMEND BOARD REPORT 07-0623-PO3

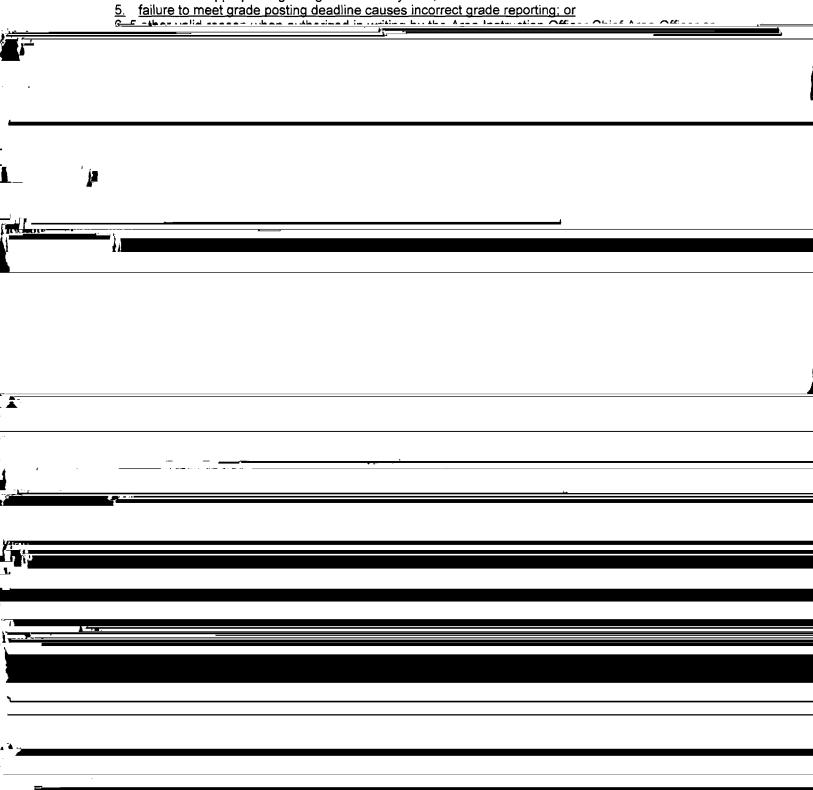
GRADE CHANGE POLICY



III.IV. Reasons for Grade Change

Once a quarter, semester or final grade has been issued, that grade may only be changed for the following reasons:

- 1. miscalculation of test or assignment scores;
- 2. a technical error in assigning a particular grade or score;
- 3. the evaluation of an extra assignment which impacts upon a grade;
- 4. use of an inappropriate grading/evaluation system; or



	be provided to the Principal who will ensure that it is <u>maintained in the student's cumulative folder</u> with the student's permanent record. The student's electronic grade record <u>in IMPACT</u> shall be updated <u>only upon receipt of the fully executed Grade Change Authorization Form accordingly in accordance with</u>
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	VI.VII. Grade Changes Occurring After One Year
<u> </u>	If more than one (1) year has passed from the date the grade was originally issued, the Principal and AIO
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Approved for Consideration:

Respectfully Submitted:

Barbara Eason-Watkins
Chief Education Officer

Ron Huberman
Chief Executive Officer

Noted:

Diana Ferguson Chief Financial Officer

Patrick J. Rocks Genera Counsel