

**TRANSFER AND APPOINT OFFICER
OFFICE OF GRANTS MANAGEMENT AND ADMINISTRATION**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING RECOMMENDATION:

Appoint the following named individual to the position listed below, effective November 30, 2008.

DESCRIPTION:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Kayleen Irizarry	External Title: Director of Grants Functional Title: Sr. Manager Department: Grants Management and Administration Position Number: 245711 Basic Salary: \$114,209 ACP 00: Flat Rate Pay Band: 400	External Title: Officer Functional Title: Officer Department: Grants Management and Administration Position Number: 245711 Basic Salary: \$119,919 (5%) ACP 00: Flat Rate Pay Band: 400

12620-332-52100-233021-430072

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LSC REVIEW: LSC approval is not applicable to this report.

AFFIRMATIVE ACTION STATUS: Not applicable

FINANCIAL: The expenditure involved in this report is not in excess of the regular budget appropriation.

PERSONNEL IMPLICATIONS: The increase set forth above includes a 5% increase associated with the promotion