

ADOPT A NEW RESEARCH STUDY AND DATA POLICY

THE CHIEF EXECUTIVE OFFICER RECOMMENDS:

That the Chicago Board of Education ("Board") adopt a new Research Study and Data Policy

PURPOSE:

The Board recognizes that the District's educational programs and services can benefit from academic study and study in the field of education. It is in the Board's best interest to establish a policy in support

of research endeavors when the findings and results of these studies will be shared with the Chicago

B. No Right to Access: There is no right to access Chicago Public Schools students, staff or data for

research purposes. Access may be granted when determined to be in the best interests of the Board. If access is granted, Researcher may only access schools, students, staff and data relevant to the research as approved by the Office of Research, Evaluation and Accountability ("REA").

C. Guidelines: REA shall establish guidelines, standards and procedures for evaluating requests to conduct research in the Chicago Public Schools or to receive data for research purposes and generally for implementing the requirements of this Policy. Researchers shall comply with all requirements specified by REA in their guidelines, standards and procedures.

D. Internal Research: Board employees who plan to conduct research as part of a work assignment or as part of their general job duties must obtain the prior approval of their supervisor prior to commencement of research activities.

M. Dissemination

Description of any student data that Researcher would like to collect and Board held student data

that the Researcher would like to receive for use in the research study; and

9. Such additional information as may be requested by REA.

Federal Researchers who propose to conduct research in only one or two schools may submit an

B. Opportunity to Review Survey Assessment: Researcher must provide parents with notice of and the opportunity to review the survey/assessment instrument prior to being administered or distributed. A Researcher's consent documents shall inform parents of their right to review surveys or materials created by an External Researcher prior to the time it is administered or distributed. Researcher shall be responsible for assuring that a parent's request to review surveys or materials is granted in a reasonable manner and in a reasonable period of time.

C. Research Subjects: Researchers may not conduct research on or study individuals known to the Researcher. Researchers must use independent research subjects in their studies.

requests must be submitted to REA for handling. Researchers may not receive personally-identifiable