

October 25, 2006

**APPOINT OFFICE MANAGER
DEPARTMENT OF LAW
(VONNA M. MOSS)**

THE GENERAL COUNSEL REPORTS THE FOLLOWING RECOMMENDATION:

Appoint the following named individual to the position listed below effective October 25, 2006.

DESCRIPTION:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Vonna M. Moss	Replaced	Office Manager

Position No. 60052

Position No. 60052

0014-210-000-1073-5210
ACP 00: Flat rate
Annual Salary: \$40,800

0014-210-000-1073-5210
Flat rate
Annual Salary: \$52,500

LSC REVIEW: LSC approval is not applicable to this report.

AFFIRMATIVE ACTION STATUS: Not applicable.

FINANCIAL: The expenditure involved in this report is not in excess of the regular budget appropriation.