

**WITHDRAWN**

06-0426-P02

April 26, 2006

**ADOPT A VISITOR CODE OF CONDUCT**

**THE CHIEF EXECUTIVE OFFICER RECOMMENDS:**

That the Chicago Board of Education ("Board") adopt a Visitor Code of Conduct.

**SUBJECT:** ~~ADOPT A VISITOR CODE OF CONDUCT~~

maintenance of order by Visitors to central office, area offices and other administrative buildings, school buildings and property, Board Meetings, public hearings and of school and Board functions

### III. Requirements for Visitors to Central Office

1. Visitors may only use the Central Office lobby for transit purposes and may not impede the free flow of pedestrian traffic through the lobby. No picketing or demonstrations of any kind are allowed in the

Central Office lobby.

2. Upon entering the Central Office lobby, Visitors must report to security personnel and identify

identification) and request a visitor's pass.

3. Visitors must identify to security personnel the purpose of their visit and the floor on which they will be conducting their business.

The visitor's pass will identify the floor that the individual is authorized to visit to conduct his or her

**V. Requirements for Visitors to School Properties, Other Administrative Properties, School**

Visitors may enter CPS school buildings or premises, other Administrative Properties, School Functions

or Board Functions sponsored by an administrative Department of the Chicago Public Schools when such entry is made in connection with the conduct of official business with CPS Personnel or as authorized to attend a scheduled activity or function. In such event:

1. All Visitors must report to the main office or security to state their reason for entering the property, identify themselves with a valid photo identification (e.g. drivers license, state identification, school identification) and request permission to enter, sign-in and obtain a visitors pass;
2. Visitors may be subject to a metal detector search of their person and x-ray search of items in their possession upon entering the property;
3. Visitors to a School Function or Board Function sponsored by an administrative Department of the

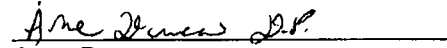
Approved for Consideration:

  
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Noted:

  
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