

June 23, 2004

**APPROVE THE RENEWAL OF THE EXISTING AGREEMENT WITH KINKOS INC.  
TO PROVIDE RETAIL REPROGRAPHIC SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve the renewal of the existing agreement with Kinkos, Inc. to provide retail reprographic

services to all schools, Area Instruction Offices, and central office departments at a cost not to exceed \$150,000.00 for a 2-year period. Vendor was selected on a competitive basis pursuant to a duly advertised Request for Proposals (Specification No. 04-250007). This contract is subject to the Strategic Sourcing Policy. A written renewal agreement for this vendor is currently being negotiated. No payment shall be made to the Vendor during the renewal period prior to the

rescind in the event a written renewal agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this renewal agreement is stated below.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

The vendor has identified and schedule the following firms and percentages:

**Total MBE 30%**

**Total African American – 30% (Direct Participation)**

Andrews Printing	30%
16530 S. Halsted St.	
Harvey, IL 60426	Certified until December 1, 2004

**Total WBE – 5% (Direct Participation)**

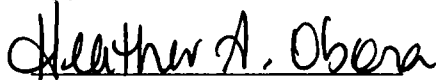
Kasey Graphics Design & Visual	5%
Communication	
400 7 <sup>th</sup> . Ave.	
LaGrange, IL 60525	certification pending

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Changes to financial statements should be submitted to the vendor.

current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



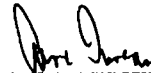
Heather A. Obora  
Chief Purchasing Officer

Within Appropriation:



John Maiorca  
Chief Financial Officer

Approved:



Arne Duncan  
Chief Executive Officer

Approved as to legal form: 



Ruth Moscovitch  
Chief Counsel