04-0623-ED15   June 23, 2004

AMEND BOARD REPORT 03-0326-ED06
APPROVE A SPECIAL ON-LOAN LEAVE OF ABSENCE FOR JAN LETTS

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve a Special On-Loan Leave of Absence for Jan Letts, to enable her to work with the
Chicago Leadership Academies for Supporting Success (CLASS) as a technology
facilitator. CLASS shall provide the Board with a written guarantee to reimburse the Board
for the full salary, benefits, pension payments and related expenses that the Board pays to
Ms. Letts during the term of the leave. Information pertinent to this leave is stated below:

This amended Board Report is necessary to extend the term of the leave of absence.

ORGANIZATION: Chicago Leadership Academies for Supporting Success
                    221 N LaSalle Street – Suite 1550
                    Chicago, Illinois 60601
                    Attention: Ingrid Carney, Executive Director
                    (312) 263-7767

USER: Chicago Public Schools
                    Office of ~~Professional~~ Principal Preparation and Development
                    125 S Clark Street, 5th Floor
                    Attention: ~~Al Bertani~~ Nancy Laho, Chief ~~Professional~~ Principal
                    Preparation and Development Officer

TERM: The term of this leave and reimbursement will begin March 31, 2003 and will end
~~March 27, 2004~~ March 27, 2005. By mutual consent, and subject to Board approval, this
leave may be extended for up to a twelve (12) month period under the same terms and
conditions of this leave.

SCOPE OF DUTIES: Jan Letts, as technology Facilitator for Chicago Leadership
Academies for Supporting Success, will assist with identifying, acquiring and maintaining
hardware, software and the network products for CLASS. She will observe, model, and as

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU 3), as

amended from time to time, shall be followed.

Approved for Consideration

Barbara Eason-Watkins
Barbara Eason-Watkins

Arne Duncan
Arne Duncan

John Maiorca
Chief Fiscal Officer

Approved as to legal form:

Ruth Moscovitch
Acting General Counsel