

**RESCIND BOARD REPORT 02-0626-PO03  
CHICAGO PUBLIC SCHOOLS' POLICY ON THE USE OF THE INTERNET, THE CPS  
INTRANET, ELECTRONIC MAIL, AND COMPUTER ACCESS BY AUTHORIZED USERS  
AND ADOPT NEW MEMBER ACCEPTABLE USE OF THE CPS NETWORK POLICY**

**THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:**

That the Chicago Board of Education ("Board") rescind Board Report 02-0626-PO03, "Chicago Public Schools' Policy on the Use of the Internet, the CPS Intranet, Electronic Mail, and Computer Access by Authorized Users," and adopt new "Member Acceptable Use of the CPS Network Policy."

**SUBJECT:**

Chicago Public Schools ("CPS") employees', consultants', parent- or community-volunteers' working under the supervision of a school principal or non-Board employees such as internal use of CPS

computers and the CPS Network.

**POLICY TEXT:**

- C. **Electronic Mail ("e-mail")** consists of all electronically transmitted information including any combinations of text, graphics, audio, pictorial, or other information created on or received by a computer application system and includes the transmission data, message text, and all attachments.

D. **Internet** is a worldwide telecommunications system that provides connectivity for

thousands of other smaller networks.

- E. **Other Electronic Devices** include, but are not limited to, cellular telecommunication devices such as cellular phones, pagers, text communication pagers, two-way text pagers, and personal digital assistants that may or may not be physically connected to

Members accessing the Internet do so at their own risk. No filtering software is installed on the computers used by Members. If

the filtering software is unsuccessful and Members gain access to inappropriate and/or harmful material, the Board will not be liable. To minimize these risks, Member use of the

- b. Use distribution lists only as allowed by their position and only as appropriate for business purposes.
- c. Only request Public Folders and electronic discussion groups (distribution lists, listservs, etc.) that are essential and appropriate for business purposes.

- d. If a Public Folder is not used for six (6) months or used inappropriately, OTS reserves the right to remove or delete the folder and the file content.

**B. UNACCEPTABLE USES**

Improper use of the CPS Network is prohibited. Actions that constitute unacceptable uses of the CPS Network and that are not specifically addressed elsewhere in this policy include, but are not limited to:

- 1. Using the CPS Network for, or in support of, any illegal purposes.
- 2. Using the CPS Network for, or in support of, any obscene or

should contact the Area Office or Office of Technology Services if they have questions regarding use of copyright materials found through the CPS Network).

11. ~~Knowingly violating any federal or state statutes or any Board policies~~

and/or procedures regarding the protection of employee or student privacy or the confidentiality of employee or student records.

12. Using the CPS Network for personal financial gain or for the transaction ~~of any non-Board related business or commercial activities~~

- E. Downloading unauthorized games, programs, files, electronic media, and/or stand-alone applications from the Internet that may cause a threat to the CPS Network

**A. Educational Purposes**

Members may create web pages as a part of an educational or business pursuit. CPS has the right to exercise control over the content and/or style of the member web pages.

Members are required to obtain permission from parent(s) or guardian(s) on the attached

privileges to termination of employment. Violations of certain provisions in this policy may subject

Members to possible civil and criminal liability according to applicable federal and state laws

When inappropriate use is determined by a Member's supervisor, the supervisor will notify, in writing, the Chief Technology Officer of the Chicago Public Schools, who is authorized to

**ATTACHMENT A  
CONSENT FORM AND RELEASE**

School \_\_\_\_\_

Date \_\_\_\_\_

Board of Education  
City of Chicago  
125 South Clark Street  
Chicago, Illinois 60603

I hereby consent to have \_\_\_\_\_

(full name and relation)

~~photographed, video, taped, audio, taped and/or interviewed~~ by the Board of Education of the City of

Chicago (the "Board") or the news media on the school premises when school is in session or when my child is under the supervision of the Board. Additionally, I hereby give the Board consent to use creative work(s) ~~generated and/or authored by my child on the Internet or as educational CD or any other~~

electronic/digital media. I understand that my child will be identified by first name only, for confidentiality purposes, as the author of said work.