

**APPROVE PAYMENT TO MARRIOTT MANAGEMENT SERVICES
FOR THE PURCHASE OF REFRESHMENTS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve payment to Marriott Management Services for the purchase of refreshments for the Chicago Reading Initiative at a cost not to exceed \$10,801. The vendor has already received payment in the amount of \$31,199 for the purchase of refreshments. The purchases were ordered and received without prior Board approval. Marriott was selected on a non-competitive basis because they offered a fair price

for these goods and could deliver per the instructions of the project coordinator. Information pertinent to this matter is stated below.

Specification No.: 03-250110

VENDOR: Marriott Management Services
1030 W. Chicago Avenue – 2nd floor
Contact: Scott Skarecky
Phone: (312) 733-3100
Website: www.marriott.com