

February 25, 2003

TRANSFER OF FUNDS
Various Units and Objects

THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

The various transfers of funds were requested by the Central Office Departments during the month of January. All transfers are budget neutral. A brief explanation of each transfer is provided below.

The following transfer will enable the External Resources & Partnerships office to pay for the Principal for a day picture frame invoice.

Transfer from:	0112-210-000-1542-5461	Services – Printing Other	\$	1,300
Transfer to:	0112-210-000-1542-5320	Commodities – Supplies	\$	1,300

2. Office of Technology Services

The following transfer will enable the Office of Technology Services to pay for intern benefits that the interns can continue to work on special projects in the e-systems.

Transfer from:	0220-210-000-1149-5470	Services – Repair Contracts	\$	117,600
Career Serv. Sal. – Other	\$	67,200	Transfer to:	0220-210-000-1108-5214
Career Serv. Sal. – Other	\$	50,400	Transfer to:	0220-210-000-1156-5214

3. High School Development

The following transfer will enable the High School Development office to pay for two Mini-tan color copiers.

Transfer from:	0470-210-000-2067-5560	Utilities	\$	26,872
Transfer to:	0470-210-000-1709-5140	Equipment	\$	26,872

The following transfer will enable the High School Development office to pay for the Automobile Driver Education program.

Transfer from:	0470-210-000-2067-5560	Utilities	\$	15,000
Transfer to:	0470-210-000-1709-5140	Equipment	\$	15,000

4. Transportation

The following transfer will enable the transportation office to pay for supplies for Welfare Attendants and Bus Aides.

Transfer from:	0643-210-000-3740-5440	Services – Utilities	\$	5,000
Transfer to:	0643-210-000-3740-5320	Commodities – Supplies	\$	5,000

The Department of Education to Careers to pay for carfare, travel and employees.

A. The following transfers will enable to pay for carfare, travel expenses, and salaries for non-board employees.

0910-210-000-1661-5340	Commodities - Food Supplies	\$ 1,611	Transfer from:	0910-210-000-1661-5300	Services - Training	\$ 1,611
0910-210-000-1662-3560	Tuition	\$ 3,325	Transfer from:	0910-210-000-1661-5320	Carfare	\$ 1,611
			Transfer to:	0910-210-000-1661-5300	Travel Expense	\$ 6,500

Professional Development Military College Fairs and Advisory Council

6. Law Department

The following transfer will enable the Law Department to pay for the registration to attend a seminar titled "Building Trial Skills" at the National Institute for Trial Advocacy.

Within Appropriation _____ Respectfully submitted _____

Afene Duncan
AFENE DUNCAN
Chief Executive Officer

Kenneth G. Gotsch
KENNETH G. GOTSCH
Chief Financial Officer

Marilyn F. Johnson
MARILYN F. JOHNSON
General Counsel