

FINAL

02-0828-PO04

August 28, 2002

**AMEND BOARD REPORT 01-0926-PO1
AMEND BOARD REPORT 97-1217-PO1
POLICY ON STUDENT TRAVEL**

CONCLUSION: THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING ACTION:

1. Amend the following Chicago Public Schools Board Policy: Amend Board Report 01-0926-PO1
2. Amend Board Report 97-1217-PO1
3. Amend Policy on Student Travel

PURPOSE:

To provide updated information on provisions for students of the Chicago Public Schools.

Requirements for Student Travel Outside the United States

Review school tour supervisor report to completion of student participants' classroom assignments.

School Tour Supervisor:

- Secure international pager through the Office of Language and Cultural Education
- Develop and implement a plan to ensure that student-participants' classroom assignments are met
- Obtain emergency information for all trip participants (passports, visas, medical information including allergies and medications and contact person in case of an emergency)

In case of an emergency, contact one of the following as soon as possible in the order given and subject to availability: school principal, Regional Education Officer, Area Instruction Office, Office of Language and Cultural Education, and Chief Education Officer.

Embassy in [redacted]

Chaperones:

- Assist school tour supervisor with students to, from, and during the trip tours
- Travel with students to and from all tour destinations
- Obtain emergency information for all trip participants (passports, visas, medical information including allergies and medications and contact person in case of an emergency)
- In case of an emergency, contact one of the following as soon as possible in the order given and subject to availability: school principal, Region Education Officer, Area Instruction Office, Office of Language and Cultural Education, and Chief Education Officer.

The Region Education Officer Area Instruction Officer reserves the right to rescind his or her approval of
of students and changes in his or her judgment. Circumstances may include the safety

IV COSTS AND FEES

Chapter 1 Guidelines" (Policy 96-0124-PO3).

parameters established by the "Revised State

ing buses for field trips may be used for trips within

Under the guidelines for State Charter I sner

cedures form must be submitted and approved prior to the trip

Travel p

elines are available for review at each school, the region Area Instruction Offices, the Office

These guid

Schools and Regions, the Office of Policy, the Office of School Leadership Development, and the Office

of S

the Board.

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WATER ACTIVITIES

X.

nti-dotic is permitted to enter a swimming pool, hot tub, lake, or other body of water within a school

No

sponsored trip unless a currently certified lifeguard or water safety instructor, whose only duty sha be to

lifeguard the swimmers, and an adult supervisor are present. As part of the approval process for water

provided for the individual who is the designated lifeguard for the CPS student group as part of the

owner or a representative shall provide a letter indicating that

agrees to provide lifeguards when th

lifeguarding an CPS swimmer and, returns immediately to the pool when the swimmer is in the water

Respectfully submitted,

Approved for Consideration:

Barbara Eason-Watkins
BARBARA EASON-WATKINS
Chief Education Officer

Arne Duncan
ARNE DUNCAN
Chief Executive Officer

Approved as to Legal Form:

[Signature]
General Counsel