

July 24, 2002

RATIFY AN AGREEMENT WITH JOANNE QUINN FOR CONSULTING SERVICES

OFFICER REPORTS THE FOLLOWING DECISION:

THE CHIEF EXECUTIVE OFFICER

Ratify an agreement with Joanne Quinn to provide professional development services to the Office of Professional Development. The Consultant was selected on a non-competitive basis because of the Consultant's unique qualifications to build instructional capacity through intensive teacher and leadership development. A written agreement is currently being negotiated for the Consultant's services. No payment shall be made to the Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not entered into within 60 days of the date of this Report. Informant's name is as follows:

SPECIFICATION NO.: 02-250127

CONSULTANT: Joanne Quinn

Ontario Institute for Studies in Education University

252 Bloor Street West, Room 12-139

Toronto, Ontario M5S1V6

416/923-6641, ext. 7501

Vendor # 35017

USER:

Office of Professional Development

125 S. Clark Street - 5<sup>th</sup> Floor

Chicago, IL

Contact: Dr. Al Bertani

773-553-3483

TERM: The term of this agreement shall commence on July 22, 2002 and shall terminate on August 19, 2002.

may be terminated by either party upon 30 days written notice.

EARLY TERMINATION RIGHT: This agreement may be terminated by either party upon 30 days written notice.

The consultant will design and facilitate a week-long Institute for Area Instructional Officers. Institutes will be held from July 22-26, 2002 with appropriate follow-up activities from the 2002-2003 school year.

Area Instructional Officers. Consultant will design and facilitate a week-long Institute for Area Instructional Officers. Consultant will work with approximately 40 participants for one week.

Teacher Leadership Academies throughout the 2002-2003 school year with follow-up conference meetings and sessions. Consultant will work with 125 teachers each week.

Consultant will work with 125 teachers each week. Consultant will work with approximately 40 participants for one week.

DELIVERABLES: Consultant shall provide the following for the Teacher Leadership Academies: One (1) day design team session with schools to design the Institute program.

Consultant shall provide the following for the Teacher Leadership Academies: Two (2) day design team session with elementary, middle school and high school teacher/principal representatives as well as Teacher Leadership Academies.

All day professional development programs for a total of 100 schools/125 teachers each week from July 8, July 15 and August 19, 2002.

Development of materials for the Academy Programs

of July Development of materials for the Academy Programs

- Nine (9) days of follow-up professional development for members of the leadership teams.

- Technical resources to support school-based professional development.

**OUTCOMES:** Consultant services shall 1) equip teachers/administrators with the necessary tools to

school based professional development model; 2) prepare C's teachers/administrators to understand and apply

continuously; 5) allow schools to demonstrate a clear focus on instructional improvement; and 6)

develop expertise co

improve student learning.

Approved:

Approved for Consideration:

*[Handwritten signature]*

Arlita Rocha

*[Handwritten signature]*

Arlita Rocha

Within Appropriation:

*[Handwritten signature]*

Kenneth C. Gotsch  
Chief Fiscal Officer

Approved as to legal form:

*[Handwritten signature]*  
Marilyn F. Johnson  
General Counsel