

**APPROVE THE PRE-QUALIFICATION STATUS OF PROFESSIONAL AUDIT MANAGEMENT AND ACCOUNTING FIRMS TO PROVIDE FINANCIAL CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve the pre-qualification status of sixteen (16) professional audit management and accounting firms to provide financial consulting services to the Department of Education and Schools for the term of the contract, not to exceed \$1,000,000 per year, for the period of the Office of General Services. The Office of General Services shall be responsible for the selection and support of the consulting services for all departments and schools. These consultants were selected pursuant to a duly advertised Request for Proposals (RFP) process. Each consultant shall be required to execute a Master Agreement with the Department of Education and Schools prior to the execution of such Consultant's Master Agreement. The authority granted herein shall be automatic and irrevocable. Payment shall be made to any consultant upon receipt of a bill for services rendered in accordance with the terms and conditions of the Master Agreement. Payment shall be made to any consultant upon receipt of a bill for services rendered in accordance with the terms and conditions of the Master Agreement.

Jerald Knox and Company  
1326 E. 64th Street  
South Holland, IL 60473  
Contact person: Jerald Knox  
708-210-9124 Fax

KPM@LLP  
303 E. Wacker Drive  
Chicago, 60601  
Contact person: Bridget Anderson

Kyle Corporate Finance LLC  
Vendor #93290

(312) 665-1000 Fax # 312/665-6017  
Vendor #23326

12. Prado & Renteria CPAs, Prof. Corp.

Chicago, IL 60616  
Contact person: Maria De J. Prado  
312/567-1330 Fax #312/567-1360  
Vendor #29616

11. Mc Glandry & Puller

1900 N. Odell Avenue  
Mokena, Illinois 60448-8351  
Contact persons: James E. Tanscan  
708/479-3300 Fax # 708/479-0130  
Vendor #29778

14. Odell Hicks & Company

180 N. Stetson, Suite 820  
Chicago, IL 60601  
Contact person: Odell Hicks, Jr.  
312/665-1635 Fax #312/665-1601  
Vendor #26912

13. Mirza Baig & Company

333 N. Michigan Ave., Suite 2032  
Chicago, IL 60601  
Contact person: Mirza S. Baig  
312/922-9877 Fax #312/922-9501  
Vendor #26326

1819 South Wabash Avenue, Suite 600  
Chicago, IL 60605-2153

Contact persons: Lester H. McKeever, Jr.  
(312) 786-0330  
Fax (312) 786-0823

200 S. Michigan, Suite

Chicago, IL 60604  
Contact person: Velmá  
(312) 922-1272 Fax #3

**USER GROUP: Departments or Schools**  
Supported by  
School Financial Services and Business Services  
125 S. Clark Street  
Chicago, IL 60603  
Contact person: Fozzie Richmond

**USE**  
773/553-5943

**TERMS:** The terms of this pre-qualification period and each master agreement shall commence April 1, 2003 and shall terminate on March 31, 2003, with the Board having two options to extend the pre-qualification status for one-year each.

Schools, regions and central office units are authorized to receive services from the pre-qualified pool. Schools may proceed with the process of obtaining at least three quotes for services from the pre-qualified pool. The selection process will be issued by the Director of School Business Services Support. This notice is provided to proceed with the selection process. The selection process will be issued by the Director of School Business Services Support. This notice is provided to proceed with the selection process. The selection process will be issued by the Director of School Business Services Support. This notice is provided to proceed with the selection process.

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**OUTCOMES:** Consultant's services shall result in bringing school internal accounts up to date, conducting a budget preparation and monitoring process, and providing one-on-one training and assistance where needed in fiscal areas.

**COMPENSATION:** Consultants shall be paid on an hourly rate basis depending on types of services being rendered.

master agreement. Authorize the President and Secretary to execute the master agreement.

**AFFIRMATIVE ACTION:** Vendor agrees to comply with and be bound by the provisions of the Revised Reg

Local School Council approval will be obtained by any school utilizing these consultants, as necessary.

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**PRE-QUALIFIED VENDOR PROGRAMS:**

**GENERAL CONDITIONS REGARDING**

the Board shall stand master assessment which master assessment shall specifically identify the services to be provided by each vendor and shall include other basic contractual terms and conditions as deemed appropriate by the General Counsel.

in six (6) months of the establishment of the pre-qualified program and allow for a vendor's qualitative evaluation process which will rate each vendor's performance under the program and allow for a vendor's qualification status.

purchase orders or such other documents as required for User Groups. The Chief Purchasing Officer shall monitor all purchases made by vendors to ensure compliance with the terms of the master agreement.

in each vendor has been are located in the vendor's master agreement and the type of listing to be distributed to all User Groups which specifies the types of services for which pre-qualified.

vendors

all more financial limits on the use of pre-qualified vendors including limits on the pre-qualification program. Financial limitations shall be

which are substantial in nature to

occurring of a type from past experience which will involve a high threshold of expenditures;

services which are of a type from past experience which will involve a high threshold of expenditures;

and will not involve a high threshold of expenditures; the Chief Purchasing Officer may impose financial limitations as deemed necessary and will not involve a high threshold of expenditures; the Chief Purchasing Officer shall impose financial limitations shall require a high threshold of expenditures.

position of financial limitations on newly pre-

qualified vendors or previous vendors of the Board who are now being pre-qualified to perform new or different

to a satisfactory performance period of six (6) months or more in order to allow for an increase in the

to satisfactory performance ratings.

in accordance with 105 ILCS 5/34-13.1, the

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in

investigation and personal necessary in conducting those investigations.

